

Youth Services Committee Meeting October 3rd, 2007

Attendance:

Oak Park	River Forest	Joint
Mary Doheny, Anthony Gargiulo, Lynette Lovely, Kristina McLean, Val Plomin, Lee Wade	Dick Barrett, Angie Davis, Jim Fitch, John Hagensick, Ann Pepper, Kelly Taira	(OP) Mary Doheny, Lynette Lovely, Val Plomin; (RF) Dick Barrett, Angie Davis, Jim Fitch, John Hagensick,

Also attending: Veronica Krawczyk, RFT; Clarmarie Keenan, Roberta White-Hunter, and John FS Williams, OPT.

→ **Minutes** – Minutes from the September 5th meeting were approved:

- Oak Park – Lynette made a motion, and Lee seconded; motion passed with one abstention.
- River Forest – John H. made a motion, and Kelly seconded; motion passed with one abstention.
- Joint – John H. made a motion, and Angie seconded; motion passed.

→ **Public Comments** – There were no public comments.

→ **Director’s Report Highlights**

- Ongoing discussions with OPRFHS administration to initiate afterschool and evening programming, as well as a student work program for next summer.
- Presenting models for Olweus Bullying Program to Middle school in District 90 and elementary schools in District 97. Cost to School Districts is staff time for 2 days of training and planning implementation and materials.
- A collaborative proposal with Concordia University, to apply some funding through Youth Interventionist Budget towards implementation of 2 groups of 8-10 students per at each of the 3 Middle Schools each semester, is moving forward.

→ **Liaison Reports, Veronica Krawczyk (RFT) and Clarmarie Keenan (OPT) -**

- Oak Park Committee members are invited to the annual Volunteer Recognition Luncheon on Sunday, October 21st.
- The Board approved Holiday Food and Gift Basket realignment to a different budget line item; appointment of YSC liaisons for programming; and Olweus Bullying Program reallocation of funds.

→ **New Business**

Discussion: Changes to upcoming Fiscal Year Funding process

Priorities for programming

- Safe, supervised afterschool programs
- Mentoring at-risk youth
- Violence Prevention/Substance Abuse Prevention
- Bullying

Additional evaluation factors

Research-based programs

Addresses level of at-risk youth as defined by:

Transitions/changes in family situation;

Pregnancy;

Transitions as re: to education, i.e. matriculation, elementary to middle school, middle to high school, etc.

The rest are:

1. *Circle of Courage* Goals*
 - Belonging
 - Mastery
 - Independence
 - Generosity* Brendtro, Brokenleg, and Van Bockern, Circle of Courage

2. Purpose/Focus:**
 - Community Development Conditions (Prevention/Conditions)
 - Individuals Personal Growth and Development (Prevention/Individuals)
 - Community Problem Solving (Intervention/Conditions)
 - Personal Problems Solving (Intervention/Individual)**Bill Lofquist, Technology of Prevention

3. OP, RF, or Joint Program
4. Time Frame
 - School (8 a.m. – 3:30p.m.)
 - After School (3p.m.- 6 p.m.)
 - Evening 6 p.m. -?
5. Weekday/Weekend
6. Summer/School Year
7. Prevention, Intervention, Reclaiming
8. # and demographics of youth served
9. Cost per unit
10. Frequency of contact (once, daily, weekly, monthly etc.)
11. Clear Description
12. Clear Goals and Objectives
13. Measurable Outcomes
14. Collaboration with others
15. Leadership/Supervision
16. Sources of Funding, (i.e. grants, PTO's, fees, etc.)
17. At-Risk Level of Youth Participants

Committee Obligation

Committee members will take on role as liaison/monitor of contracted programs throughout the year. Committee members will report out on programs, question current and potential contractors regarding contract requests, provide information during committee discussions of contract

requests. (Staff will of course be involved in this as well regarding oversight, financials, reports, follow up questions and data etc.)

Contract Liaison/Monitor Responsibilities

- Choose one or more contract.
- Review and be knowledgeable of contract/agency/program
- Provide ongoing review of program evaluation
- Conduct site visit when appropriate.
- Provide report to committee.
- Maintain file of contract with program information, and quarterly evaluations

In addition, the subcommittee came up with the following recommendations to enhance the contractor/Township relationship:

Committee will host a night for vendors/potential vendors during the next regular committee meeting (November 7, 2007 from 6:00pm – 8:00pm, at Oak Park Township), stating explicitly the types of programs they intend to contract for (after-school evening programs such as Friday Night Place, Intramurals) and those they will not (e.g., programs that are focused on improving ISAT scores that are primarily academic in design and in intended outcome).

Formal presentations by contract request agents will be required only for new programming agencies or on the suggestion of the Committee Liaison. The Committee will rely on the Liaison reports and documents for making funding recommendations.

– **Other New Business** –

- A motion was made to designate a line item for the Gift Basket Program under Policies and Issues.
 - Lee made the motion; Kristina seconded; the motion passed 4 to 1.
- Bullying as a priority will be addressed, specifically in regards to the Olweus Bullying Prevention program.

– **Adjournment** –

Ann made a motion to adjourn. Angie seconded, and the motion passed.
The meeting adjourned at 9:20pm