

MINUTES OF THE REGULAR MEETING OF THE OAK PARK TOWNSHIP BOARD OF TRUSTEES HELD TUESDAY, SEPTEMBER 25, 2007, AT THE OAK PARK TOWN HALL, 105 SOUTH OAK PARK AVENUE, OAK PARK, ILLINOIS

CALL TO ORDER AND ROLL CALL

Supervisor Boulanger called the meeting to order at 7:01 p.m. On the call of the roll the following were present: Supervisor David Boulanger, Trustees Clarmarie Keenan, Eric Davis, Mary Cozzens, William Troyer and Clerk Gregory White. Collector Trevor Agard, Township Manager Sharon Hammer and Attorney John Garofalo were also present.

PUBLIC COMMENTS

Community Mental Health Board Executive Director Lydia Tuck shared a letter from CMHB President Richard Carroll suggesting a more collaborative approach and agenda to the Joint Meeting of members of the Township Board and CMHB scheduled for October 2.

APPROVAL OF CONSENT AGENDA

Trustee Davis moved to approve the Consent Agenda, including the minutes of the September 11, 2007 Regular Board of Trustees Meeting, and the Township bills for the period September 7 through September 20, 2007. Trustee Troyer seconded the motion which passed unanimously.

PRESENTATION AND ACCEPTANCE OF ANNUAL AUDIT

Brian LeFevre of Sikich, Gardner and Co., presented the firm's Comprehensive Annual Financial Report (CAFR) for Oak Park Township for the fiscal year ending March 31, 2007. A Single Audit was not required this year since the Township received less than \$850,000 in federal funding. This year's audit includes a copy of the *Certificate of Achievement for Excellence in Financial Reporting Award*, for the previous year's CAFR, presented to Oak Park Township from the Government Finance Officers Association. He noted that this is the only Township in the State of Illinois to receive this award. He then explained the CAIR, Management's Discussion and Analysis, and General Purpose Financial Statements, along with detailed Fund Revenues and Expenditures Schedules for the past year. All of these were judged commendable by the firm. Additionally, a statistical section of trends and comparisons of recent years was added.

Trustee Davis moved to accept the CAFR for Oak Park Township for the Fiscal Year Ended March 31, 2007. Trustee Troyer seconded the motion which passed unanimously. A copy of the CAFR is available for inspection in the Township Clerk's Office.

ASSESSOR'S REPORT

Assessor Ali Elsaffar was present to address the Board on information regarding the second installment tax bills. Due to the continued budget negotiations in the General Assembly, it appears that November 15 may be the due date. The Township needs but has not received EAV information from Cook County to begin formation of this year's annual tax levy.

YOUTH SERVICES COMMITTEE REPORT

Trustee Keenan, liaison to the YSC, reported that the YSC subcommittee re: process met to again discuss the responsibilities and descriptions of YSC members duties. At the October meeting, the YSC will focus on taking the anti-bullying program to the community. Also, there is a possibility of yearlong assignments to YSC members to agency programs. The Board expressed its support of this concept.

COMMUNITY MENTAL HEALTH BOARD REPORT

Trustee Troyer, Trustee member of the CMHB, reported that the Board is beginning the grant review cycle, and is considering two-year contracts instead of one year. The grant allocation process was explained at the meeting, and October is *National Alcohol Addiction Recovery Month*, with more information forthcoming. A letter from CMHB President Richard Carroll was shared, in which Dr. Carroll suggested a simpler agenda for the October 2 joint meeting, with each side giving a ten-minute presentation followed by open discussion. After discussion, the presentations and format of the meeting were agreed upon, and for Collector Agard to serve as the moderator of the meeting. Supervisor Boulanger also shared a seven-point summary giving the rationale and support for adoption of the proposed CMHB Relationship Policy.

SENIOR CITIZENS SERVICES COMMITTEE REPORT

Trustee Davis, liaison to the SCSC, reported on the September 19 Committee Meeting. Director Desiree Scully has been working with the Village of Oak Park and Holley Court regarding pedestrian safety. The State of Illinois is focusing on increased elder abuse awareness, and now includes self-neglect. She also reported on current legislation regarding senior services. Case Management staff have been required to attend training for a more comprehensive approach of individual assessment, which has resulted in increased time for the case managers in home visits. Age Options has approved both the Maple Tree Restaurant and Robinson's Ribs as sites for the *Dine Out* Program. The next SCSC Meeting is scheduled for December 5.

SUPERVISOR'S REPORT

Supervisor Boulanger shared a Proposal Narrative from the Collaboration for Early Childhood Care and Education, which is requesting \$5,000 from the Township. Manager Hammer is working on an appropriate form and reporting process, as agreed at the previous Board Meeting. A meeting on the Supportive Housing concept will be held at the 19th Century Club on September 26 from 7- 9 p.m. The needs assessment form is being prepared by the United Way. Information was shared on the Township Officials of Illinois Annual Educational Conference in Springfield, and the Volunteer Recognition Event is scheduled for October 21st at Brookfield Zoo. Finally, The Supervisor will be meeting with other community representatives to again discuss the possibility of a Community Senior Center.

TOWNSHIP MANAGER'S REPORT

Township Manager Sharon Hammer reported that the next meeting would include a Levy Analysis for the upcoming process, and that budget development will follow. The 3rd Annual Barbecue for Elected Officials of Oak Park will be held on October 16th at the Cheney Manasion.

NEXT MEETING

The next meeting of the Oak Park Township Board of Trustees will be a Regular Board of Trustees Meeting at 7:00 p.m. Tuesday, October 9, 2007, at the Oak Park Town Hall, 105 S. Oak Park Ave., Oak Park, IL.

ADJOURNMENT

Trustee Troyer moved to adjourn at 9:25 p.m. Trustee Cozzens seconded the motion which passed unanimously.

Respectfully submitted by
And recorded in the office of

Gregory White, Township Clerk

Approved: