

MINUTES OF THE REGULAR MEETING OF THE OAK PARK TOWNSHIP BOARD OF TRUSTEES HELD TUESDAY, OCTOBER 23, 2007, AT THE OAK PARK TOWN HALL, 105 SOUTH OAK PARK AVENUE, OAK PARK, ILLINOIS

CALL TO ORDER AND ROLL CALL

Supervisor Boulanger called the meeting to order at 7:00 p.m. On the call of the roll the following were present: Supervisor David Boulanger, Trustees Clarmarie Keenan, Mary Cozzens, William Troyer and Clerk Gregory White. Collector Trevor Agard, Township Manager Sharon Hammer and Attorney John Garofalo were also present. Trustee Eric Davis was absent.

PUBLIC COMMENTS

Community Mental Health Board President Richard Carroll stated his objections to the most recent draft of the proposed CMHB Relationship Policy. Dr. Carroll recommended a shorter policy and omission of the footnotes included by the Supervisor.

APPROVAL OF CONSENT AGENDA

Trustee Cozzens moved to approve the Consent Agenda, including the minutes of the September 25, 2007 Regular Board of Trustees Meeting, the October 9, 2007 Regular Board of Trustees Meeting, and the Township bills for the period October 5 through October 18, 2007. Trustee Keenan seconded the motion which passed unanimously.

COLLABORATION FOR EARLY CHILDHOOD CARE FUNDING REQUEST

Chris Meier and Kathy Kern of the Collaboration for Early Childhood Care and Education attended the meeting and requested \$5,000 from the Township for general program support funds. They shared a proposal narrative with Board members which included their Mission Statement, core program and services, accountability and evaluation, funding sources, and information on the population served. After discussion, Trustee Troyer moved to allocate \$5,000 to the Collaboration for Early Childhood Care and Education. The motion failed due to lack of a second.

Board members expressed concern over the process used to fund the Collaboration and noted that we have a policy which needs to be implemented. The Board discussed the possibility of executing a contract with the Collaboration outlining the terms of grant allocation. The Board agreed to consider a contract at the next Board Meeting.

COMMUNITY MENTAL HEALTH BOARD LEVY PRESENTATION

Lydia Tuck, CMHB Executive Director, presented the CMHB Levy recommendation for 2007, in the amount of \$1,303,729, an approximate 2.5% increase over the 2006 extended levy. Ms. Tuck noted that this amount reflects an effort to reduce the fund balance in accordance with CMHB policy. Additionally, the CMHB seeks to address the following needs in the coming fiscal year: increased funding for clinical services; Community Needs Assessment; increased staff and hours; technology support. The CMHB has also altered its funding mechanism to enhance cost efficiency and effectiveness. Ms. Tuck then answered questions from Board members who thanked her and the CMHB for their work on the levy recommendation.

1ST DISCUSSION OF 2007 PROPERTY TAX LEVY

Manager Hammer led discussion on a memorandum, attached and made a part of these minutes, regarding the Township Property Tax Levy Analysis, and the Board's need to provide direction to staff for preparation of the 2007 Levy. Information was shared regarding a Levy and Budget Schedule, information on the Property Tax Extension Limitation Law (PTELL) and a Balloon Levy, and carve outs from the Village of Oak Park TIF Districts. Provisions of the *Township Property Tax Levy Policy*, passed in October, 2005 were reviewed and study sheets for the general funds, revenues and expenditures were shared and discussed. It was the consensus of the Board that staff prepare a tentative levy in the following amounts for consideration at the November 13 Board Meeting:

Town Fund	\$1,935,850
G.A. Fund	460,000
CMHB Fund	<u>1,303,729</u>
Total Aggregate	\$3,699,579

APPROVAL OF CMHB RELATIONSHIP POLICY

Supervisor Boulanger shared a memorandum with Board members regarding an October 19 draft of the proposed CMHB Relationship Policy which reflected all of the changes requested at the last Town Board meeting, and in response to Richard Carroll's objections. The Supervisor stressed keeping the footnotes in the policy, which provide important background documentation. The Board then discussed this draft of the proposed policy.

After discussion, Trustee Troyer moved to approve the **COMMUNITY MENTAL HEALTH BOARD RELATIONSHIP POLICY** through the "Procedures" section on page 3 of the draft policy, and to retain the Background Footnotes as an appendix. Trustee Cozzens seconded the motion. On the call of the roll, the vote was as follows: ayes: Supervisor Boulanger, Trustee Troyer and Trustee Cozzens; nays: Trustee Keenan. The motion was declared passed.

APPROVAL OF AMENDMENT TO ADVISORY COMMITTEES AND CMHB BOARD POLICY

Board members discussed a memorandum from Manager Hammer, which included a copy of the Board's *Advisory Committees and CMHB Policy*. The revised policy reflected the change made to the appointment date for CMHB members to January 1, as requested by the Illinois Community Mental Health Board.

Trustee Troyer moved to approve the **AMENDMENT TO ADVISORY COMMITTEES AND CMHB BOARD POLICY**, which changes the appointment date for CMHB members to January 1st. Trustee Cozzens seconded the motion which passed unanimously. A copy of the amended policy is attached to and made a part of these minutes.

YOUTH SERVICES COMMITTEE REPORT

Trustee Keenan, liaison to the YSC, reported that the subcommittee will be meeting in November to consider changes in contracts focus. Trustee Keenan and Youth Services Director John Williams are requesting \$25 from each member of the Rotary Club to be used for the *Holiday Food and Gift Basket Program* this year.

TOWNSHIP MANAGER'S REPORT

Manager Hammer reported on progress toward the FY2008 Policy statements stemming from the Mission, Goals and Objectives.

SUPERVISOR'S REPORT

Supervisor Boulanger requested possible dates for CMHB interviews and reminded the Board of the upcoming United Way Needs Assessment. This year's Annual Volunteer Recognition event was held at Brookfield Zoo and a very enjoyable event. Oak Park Township and the CMHB will be honored at the Family Services and Mental Health Center 2007 Award Presentations on November 7 at Holley Court. Finally, Cindy Gilmore submitted a letter of resignation from the Community Mental Health Board.

NEXT MEETING

The next meeting of the Oak Park Township Board of Trustees will be a Regular Board of Trustees Meeting at 7:00 p.m. Tuesday, November 13, 2007, at the Oak Park Town Hall, 105 S. Oak Park Ave., Oak Park, IL.

ADJOURNMENT

Trustee Keenan moved to adjourn at 9:50 p.m. Trustee Troyer seconded the motion which passed unanimously.

Respectfully submitted by
And recorded in the office of

Gregory White, Township Clerk

Approved with additions: 11/13/07