

COMMUNITY MENTAL HEALTH FUND

The ***Community Mental Health Fund*** accounts for all revenues and expenditures used to finance the Community Mental Health Board's support of services and programs in the area of Mental Health, Developmental Disabilities and Alcohol & Substance Abuse. The primary revenue source for this Fund is property taxes.

PROGRAM SUMMARY and ORGANIZATIONAL CHART COMMUNITY MENTAL HEALTH

Administration:

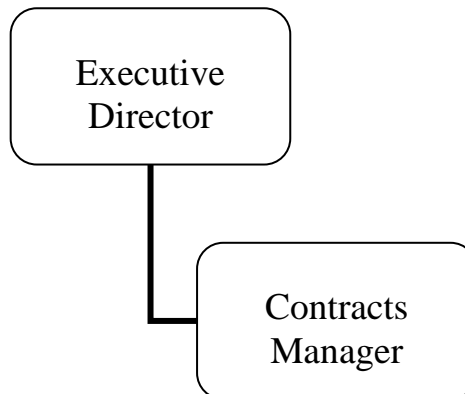
100.000 CMH Administration

Contractual Services:

700.210 –
700.740 Funded Agency Services

Other Costs and Charges

700.950



**Total Number of
Positions
2.0**

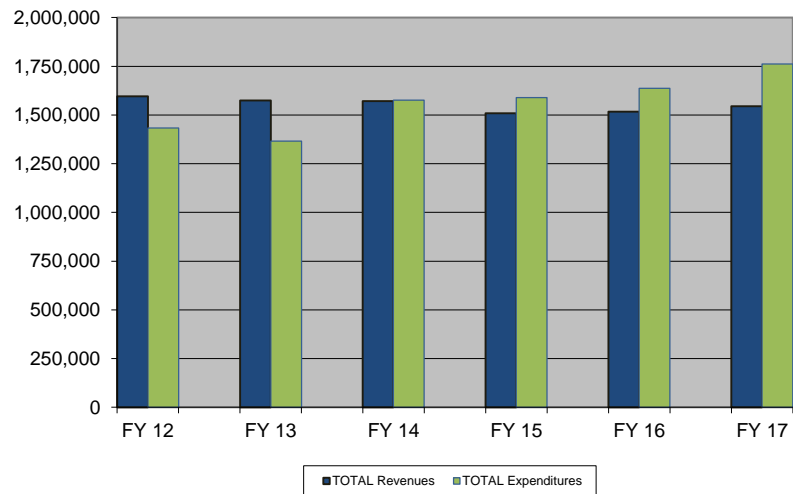
**FULL TIME EQUIVALENT POSITIONS
COMMUNITY MENTAL HEALTH**

Position Title	FY 15 Actual	FY 16 Budget	FY 16 Actual	FY 17 Budget
Executive Director	1	1	1	1
Project Manager	1	1	1	1
Total	2.0	2.0	2.0	2.0

Total Salaries \$170,916

**STATEMENT OF COMMUNITY MENTAL HEALTH FUND
REVENUES BY SOURCE AND EXPENDITURES BY FUNCTION
LAST FIVE YEARS**

	FY 12 Budget	FY 13 Actual	FY 14 Actual	FY 15 Actual	FY 16 Actual	FY 17 Budget
Revenues:						
Property Taxes	1,410,293	1,466,081	1,476,817	1,461,926	1,464,571	1,493,646
Other Taxes	115,564	69,940	70,141	78,473	41,350	42,844
Interest	4,022	6,147	6,374	(41,545)	5,733	6,631
Other Revenue	407	0	0	0	6	0
Intergovernmental	<u>65,374</u>	<u>32,325</u>	<u>18,258</u>	<u>9,580</u>	<u>5,429</u>	<u>2,200</u>
TOTAL Revenues	1,595,660	1,574,493	1,571,590	1,508,434	1,517,089	1,545,321
Expenditures:						
Administration	311,032	298,094	319,411	304,167	313,577	331,594
Contractual Programs	1,090,660	1,038,504	1,245,943	1,268,378	1,313,701	1,393,076
Other Charges	32,327	28,900	10,984	10,374	9,974	11,818
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,987</u>	<u>0</u>	<u>25,000</u>
TOTAL Expenditures	1,434,019	1,365,498	1,576,338	1,589,906	1,637,252	1,761,488
Excess (deficiency) of revenues over expenditures	161,641	208,995	(4,749)	(81,472)	(120,163)	(216,167)
Fund Balances, Beginning 4/1	1,162,133	1,323,774	1,532,769	1,528,021	1,446,549	1,326,386
Fund Balances, Ending 3/31	1,323,774	1,532,769	1,528,021	1,446,549	1,326,386	1,110,219
Total Net Increase (Decrease) in Fund Balance	161,641	208,995	(4,749)	(81,472)	(120,163)	(216,167)



COMMUNITY MENTAL HEALTH FUND BUDGET HIGHLIGHTS

MISSION STATEMENT

The Community Mental Health Board (CMHB) of Oak Park Township is a local taxing body established through referendum in 1973, whose mission is to enhance the mental health and developmental potential of Oak Park residents; establish an appropriate continuum of community support services; and manage local resources in a fiscally responsible manner.

COMMUNITY MENTAL HEALTH BOARD

The Community Mental Health Board (CMHB) of Oak Park Township was created in 1973 through the passage of a township referendum which created a taxing body to serve as the Local Mental Health Authority (708 Board: named after the number of the Illinois House of Representatives resolution that authorized Community Mental Health Boards). The CMHB's authority is defined in Illinois statute 405ILCS 20/, and it is charged with planning, developing, coordinating, evaluating, and funding services for persons with mental illnesses, alcohol or other drug dependence disorders, and developmental disabilities. The CMHB is comprised of nine Oak Park residents who are appointed by the Oak Park Township Supervisor and Board of Trustees. One Oak Park Township Trustee serves on the CMHB as a liaison between the Boards. The CMHB is responsible for hiring staff to carry out the duties of the Board, and for the authorization of expenditures from the Community Mental Health Fund.

SERVICES

CMHB contracts with community agencies that provide programs and services for mental health, developmental disability, and substance use disorders and supports a comprehensive array of community-based programs which are cost effective, systematically evaluated, and responsive to evolving community needs. In FY 17, the CMHB will fund 21 agencies and 36 programs, as well as award 22 infrastructure grants and special initiative funding from the Program Development line item. Agencies will receive continued support from the CMHB and the increase in Program Development will help CMHB continue to support agencies and target new and special initiatives from the Three Year Strategic Plan in the following areas: 1. Strengthening the information and referral system; 2. Reducing stigma, educating the community about mental health and substance use disorders, and developmental disabilities; 3. Improving service and system outcomes; 4. Supporting evidence based strategies to target youth substance abuse; 5. Increasing supportive services for disabled youth 22 years and older; and 6. Improving service outcomes for minority residents. CMHB funding either fully or partially supports individuals without insurance, inadequate insurance, and those in need of a sliding fee scale to access services. CMHB funds may support services which are not covered by insurance or state funding. CMHB funds do not supersede state or insurance funding, nor supplement Medicaid. CMHB funds are utilized to provide or to support services where there are gaps in funding. CMHB regularly evaluates the expenditure of funding for services to ensure prudent oversight of local tax dollars.

REVENUE AND EXPENDITURES

Revenue for the Community Mental Health Fund includes funds from property taxes, personal property replacement taxes, tax increment financing (TIF) district distributions and interest. These revenues fall into the revenue categories: Taxes, Use of Money and Property, Intergovernmental, Charges for Services and Miscellaneous. An explanation of these categories is found in the section titled Township Revenue Descriptions, Assumptions and Projections. The CMHB also receives matching funds from the Illinois Department of Healthcare and Family Services as a federal match for Medicaid services.

Administration

The FY 17 budget for CMHB Administration increased \$11,593 or 3.62% from FY 16. Personnel and Fringe expenses were increased by 6.05%. The Operating Costs and Services were decreased by \$1,510 or 1.5%. The policy of the CMHB Board is to maintain a 20% overall Administration Cost and that was budgeted in FY 17 at 18.8%.

Other Costs and Charges

Other Costs and Charges had a \$618 or 5.5% increase from the FY 16 budget to FY 17. Processing expenses associated with the Local Funds Initiative (Medicaid) matching funds from Illinois' HFS (Healthcare and Human Services) continued to decrease. The State of Illinois' policy to uncap Medicaid billings from the partner agencies has reduced their dependence on CMHB to pay for Medicaid clients while increasing the need for CMHB to cover non-Medicaid clients and services. The Network of Care (NOC) Behavioral Health and Developmental Disabilities website will continue through FY 17. CMHB will also continue streamlining the website for grant application, report uploading, and data collection by enhancing some software support features and maintaining a training/helpdesk assistance contract.

Agency Contracts

Agency funding, other than Program Development Expansion, will increase in FY 17 by \$45,306 or 3.7% from FY 16 levels. Program Development Expansion will decrease by \$106,264 or 45.9% in FY 17 from FY 16 levels. CMHB will continue to include a Program Development line item for all agencies that can be used for "safety net" funding or infrastructure needs as well as addressing the priority needs identified in CMHB's One and Three Year Strategic Plans.

Capital Outlay

CMHB has budgeted \$25,000 in FY 17 for capital outlay to provide for expenditures in the study and planning of a possible move from leasing a space to owning its own building.

Fund Balance

The CMHB's budgeted Fund Balance for FY 17 is just under the CMHB Fund Balance Policy (6-8 months of operating funds) at 63.9% of expenditures or 7.7 months.

Three Year Projections

With the stated revenue and expenditure projections, the Administrative Cost and Fund Balance Policies should remain around 20% and 70% respectively.

CMHB HIGHLIGHTS

Current needs of behavioral health and developmentally disabled consumers residing in Oak Park and the ability of agencies to provide these services drive the priorities of the CMHB. In FY 17, the CMHB will continue to address the six goals laid out in its strategic plan:

1. Achieve and improve on an effective information and referral system.
2. Educate the community on mental health/developmental disability conditions through anti-stigma initiatives and advocacy.
3. Develop and implement quality system- and service-focused outcome measurements and strengthen the youth and family, homeless, developmental disabilities, and underserved populations' systems-focused outcomes by enhancing services, improving care coordination and linkage.
4. Reduce youth alcohol and substance abuse through evidence based strategies.
5. Expand supportive and social/recreational services for persons with developmental disabilities over the age of 22.
6. Enhance effective services/outcomes for minority populations.

The CMHB continues to support or facilitate a variety of programmatic and service initiatives. The CMHB will also address any gaps in services identified in the Needs Assessment. Special Initiatives through the Program Development line item will address:

- Infrastructure and technology needs of agencies to be competitive and able to compete for contracts due to the statewide changes around integrated healthcare and electronic records due to mandates of the Affordable Care Act, as well as to improve access and quality of care.
- Mental health and developmental disability anti stigma educational campaigns targeted at individuals, healthcare, employers, and housing
- An advisory board and best practice initiatives to improve mental health outcomes and access to information, as well as culturally competent care for minorities.
- Youth substance abuse prevention and best practices implementation including substance use screenings at youth adjudication hearings to help place them in appropriate services/programs, a social norms campaign, and parenting education and supports
- Substance use recovery education and supports
- Coalition support to end homelessness in Oak Park
- A best practices in children's behavioral health conference
- Expanding vocational opportunities for youth with developmental disabilities who are exiting school and transitioning to adult services.

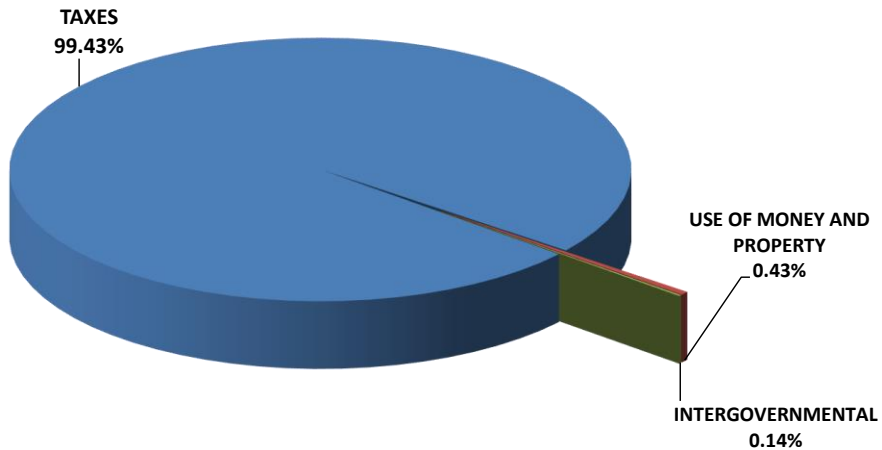
COMMUNITY MENTAL HEALTH PERFORMANCE MEASURES

Township Goals can be found in the Introduction Section, FY 17 Oak Park Township Policy Statements, Mission, Goals and Objectives, pp. 29-32.

Performance Measure	Township Goal	FY 15 Actual	FY 16 Budget	FY 16 Est. Actual	FY 17 Budget
Outputs:					
Agencies CMHB contracted with	Service Quality I A/B	15	16	17	21
Total number of programs and services supported in the following categories:	Community Needs II A	32	32	35	36
<i>Mental health</i>		16	16	18	19
<i>Substance use disorder</i>		1	1	1	1
<i>Developmental disabilities</i>		11	11	13	13
<i>Prevention</i>		4	4	3	3
Total number of unduplicated Oak Park residents served:	Community Needs II A	3,071	2,750	2,733	2,750
<i>Mental health</i>		1,871	2,000	2,119	2,000
<i>Substance use disorder</i>		35	50	25	50
<i>Developmental disabilities</i>		316	300	322	300
<i>Prevention</i>		849	700	267	700
Total number of service hours provided:	Community Needs II A	26,019	30,000	25,703	29,000
<i>Mental health</i>		11,856	14,500	14,374	14,500
<i>Substance use disorder</i>		442	400	368	400
<i>Developmental disabilities</i>		10,451	12,000	7,934	11,000
<i>Prevention</i>		3,260	3,000	3,027	3,000

**ANTICIPATED REVENUE TO BE RECEIVED IN FY 17
COMMUNITY MENTAL HEALTH FUND**

		FY 15 Actual	FY 16 Budget	FY 16 Estimated Actual	FY 17 Budget
Community Mental Health Revenue - 700-000.000					
TAXES					
304.000	Property Taxes	1,461,926	1,492,446	1,464,571	1,493,646
306.000	Personal Property Replacement Tax	42,227	42,420	41,350	42,844
331.000	Tax Increment Financing (TIF)	36,246	20,000	0	0
	TOTAL TAXES	1,540,399	1,554,866	1,505,921	1,536,490
USE OF MONEY AND PROPERTY					
320.000	Interest	5,705	6,565	5,733	6,631
	TOTAL USE OF MONEY AND PROPERTY	5,705	6,565	5,733	6,631
State and Federal					
325.002	Local Funds Initiative	9,580	10,000	5,429	2,200
	TOTAL State and Federal	9,580	10,000	5,429	2,200
	TOTAL INTERGOVERNMENTAL	9,580	10,000	5,429	2,200
MISCELLANEOUS					
325.000	Miscellaneous	-	-	6	-
	TOTAL MISCELLANEOUS	-	-	6	-
OTHER REVENUE					
389.000	Extraordinary Gain (Loss)	(47,250)	-	-	-
	TOTAL OTHER	(47,250)	-	-	-
TOTAL COMMUNITY MENTAL HEALTH REVENUE		1,508,434	1,571,431	1,517,089	1,545,321



**TOTAL
\$1,545,321**

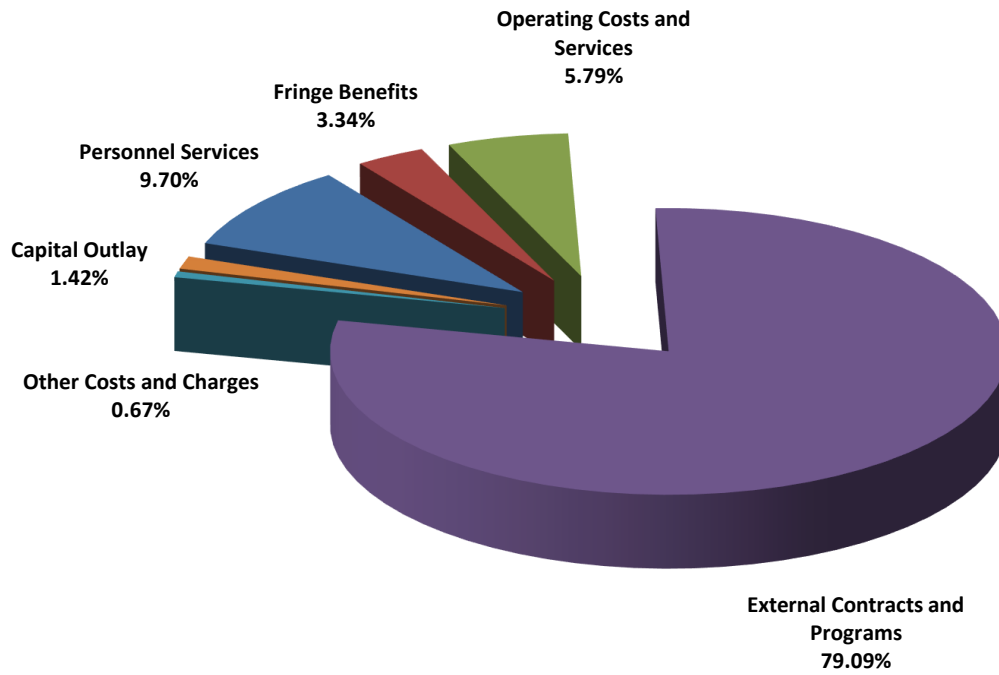
**TOTAL FY 17 BUDGETED EXPENDITURES
COMMUNITY MENTAL HEALTH FUND**

		FY 15	FY 16	FY 16	FY 17
		Actual	Budget	Estimated	Budget
COMMUNITY MENTAL HEALTH FUND 700					
100.000	CMH ADMINISTRATION				
	Personnel Services				
400.100	Employee Salaries	157,979	161,139	161,878	170,916
	TOTAL Personnel Services	157,979	161,139	161,878	170,916
	Fringe Benefits				
500.000	FICA Expense	11,407	11,635	11,748	11,964
510.000	Illinois Municipal Retirement Fund (IMRF)	14,783	14,196	14,273	15,041
550.000	Health and Life Insurance	28,336	29,600	29,375	31,752
	TOTAL Fringe Benefits	54,526	55,431	55,396	58,757
	Operating Costs and Services				
600.102	Audit	4,470	4,700	4,595	4,700
600.119	Business Meetings	-	-		665
600.124	Board and Committee Expenses	-	500	661	885
600.126	Non-capital Furniture, Equipment & Maint.	3,104	5,000	2,911	3,100
600.128	Office Supplies	1,316	1,750	1,812	2,000
600.136	Dues and Subscriptions	7,301	5,955	6,039	6,515
600.137	Duplication and Printing	2,011	2,000	1,809	1,500
600.163	Insurance	3,305	3,500	3,058	3,500
600.172	Legal	817	1,000	572	1,000
600.206	Professional Consultation	25,175	26,800	27,613	34,000
600.230	Rent	28,192	28,005	27,991	28,943
600.244	Telephone	4,799	5,000	4,956	5,000
600.255	Utilities	1,088	1,308	1,132	1,200
600.257	Professional Development	7,175	8,000	8,051	5,500
600.262	Workers Compensation	142	413	532	413
600.300	Miscellaneous	2,767	9,500	4,571	3,000
	TOTAL Operating Costs and Services	91,662	103,431	96,303	101,921
TOTAL CMH Administration		304,167	320,001	313,577	331,594

		FY 15	FY 16	FY 16	FY 17
		Actual	Budget	Estimated	Budget
External Contracts and Programs					
700.220	Pillars				
790.000	Programs	<u>45,754</u>	<u>53,750</u>	<u>46,230</u>	<u>50,000</u>
	TOTAL Pillars	45,754	53,750	46,230	50,000
700.240	Community Support Service				
790.000	Programs	<u>138,539</u>	<u>152,384</u>	<u>150,814</u>	<u>117,500</u>
	TOTAL Community Support Service	138,539	152,384	150,814	117,500
700.300	Thrive				
790.000	Programs	<u>185,348</u>	<u>193,630</u>	<u>179,631</u>	<u>162,468</u>
	TOTAL Thrive	185,348	193,630	179,631	162,468
700.450	National Alliance for Mentally Ill (NAMI)				
790.000	Programs	<u>102,690</u>	<u>136,936</u>	<u>130,602</u>	<u>140,293</u>
	TOTAL National Alliance for Mentally Ill	102,690	136,936	130,602	140,293
700.475	Oak/Leyden Developmental Services				
790.000	Programs	<u>161,683</u>	<u>143,192</u>	<u>138,530</u>	<u>139,300</u>
	TOTAL Oak/Leyden Developmental Services	161,683	143,192	138,530	139,300
700.485	Oak Park Township Senior Services				
790.000	Programs	<u>44,000</u>	<u>44,000</u>	<u>35,337</u>	<u>44,000</u>
	TOTAL OP Township Senior Services	44,000	44,000	35,337	44,000
700.510	Housing Forward (F/K/A West Suburban PADS)				
790.000	Programs	<u>37,000</u>	<u>37,000</u>	<u>36,765</u>	<u>33,990</u>
	TOTAL Housing Forward	37,000	37,000	36,765	33,990
700.520	Parenthesis				
790.000	Programs	<u>55,289</u>	<u>72,000</u>	<u>71,151</u>	<u>86,297</u>
	TOTAL Parenthesis	55,289	72,000	71,151	86,297
700.530	Program Development				
771.000	Program Expansion	<u>200,166</u>	<u>231,646</u>	<u>185,891</u>	<u>125,382</u>
	TOTAL Program Development	200,166	231,646	185,891	125,382
700.600	Sarah's Inn				
790.000	Programs	<u>34,297</u>	<u>30,100</u>	<u>30,100</u>	<u>30,100</u>
	TOTAL Sarah's Inn	34,297	30,100	30,100	30,100
700.615	Seguin Services Inc.				
790.000	Programs	<u>40,794</u>	<u>62,469</u>	<u>59,229</u>	<u>64,800</u>
	TOTAL Seguin Services, Inc.	40,794	62,469	59,229	64,800

		FY 15	FY 16	FY 16	FY 17
		Actual	Budget	Estimated	Budget
700.670	Thresholds				
790.000	Programs	<u>55,611</u>	<u>64,000</u>	<u>30,226</u>	<u>75,000</u>
	TOTAL Thresholds	55,611	64,000	30,226	75,000
700.720	Way Back Inn				
790.000	Programs	<u>43,812</u>	<u>43,011</u>	<u>42,367</u>	<u>43,011</u>
	TOTAL Way Back Inn	43,812	43,011	42,367	43,011
700.730	Children's Clinic				
790.000	Programs	<u>5,000</u>	<u>13,000</u>	<u>13,000</u>	<u>13,000</u>
	Total Children's Clinic	5,000	13,000	13,000	13,000
700.735	Minority Behavioral Health/TASC Care				
790.000	Programs	<u>81,293</u>	<u>84,811</u>	<u>83,069</u>	<u>139,373</u>
	Total MBH/TASC Care	81,293	84,811	83,069	139,373
700.740	Trauma Informed Care				
790.000	Programs	<u>37,102</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Trauma Informed Care	37,102	-	-	-
700.745	Presence				
790.000	Programs	<u>-</u>	<u>50,000</u>	<u>38,654</u>	<u>40,000</u>
	Total Presence	-	50,000	38,654	40,000
700.750	Opportunity Knocks				
790.000	Programs	<u>-</u>	<u>10,000</u>	<u>10,000</u>	<u>12,000</u>
	Total Opportunity Knocks	-	10,000	10,000	12,000
700-755	PCC Wellness				
	Psychiatric Services	<u>-</u>	<u>32,105</u>	<u>32,105</u>	<u>40,000</u>
	Total PCC Wellness	-	32,105	32,105	40,000
700-760	Smart Love				
	Parent Training and Support	<u>-</u>	<u>-</u>	<u>-</u>	<u>16,562</u>
	Total Smart Love	-	-	-	16,562
700-765	YEMBA				
	Mentoring Empowerment Program	<u>-</u>	<u>-</u>	<u>-</u>	<u>20,000</u>
	Total YEMBA	-	-	-	20,000
TOTAL External Contracts and Programs		1,268,378	1,454,034	1,313,701	1,393,076
700.950	CMH OTHER COSTS AND CHARGES				
964.000	Local Funds Initiative	659	1,200	180	1,200
968.000	Website/Network of Care	9,715	10,000	9,794	10,618
TOTAL CMH Other Costs and Charges		10,374	11,200	9,974	11,818
990.700	CAPTIAL OUTLAY-CMH B				
902.000	Capital Furniture and Equipment	6,987	-	-	25,000
TOTAL Capital Outlay-CMHB		6,987	0	0	25,000
TOTAL COMMUNITY MENTAL HEALTH		1,589,906	1,785,235	1,637,252	1,761,488

**COMMUNITY MENTAL HEALTH FUND
SUMMARY BY EXPENDITURE CATEGORY**



**TOTAL
\$1,761,488**